INDIAN SCHOOL AL WADI AL KABIR

Class: VI	Department : Computer Science	Year :2021-2022
Worksheet no:2with Solutions	Topic: MS Excel -Formula & Function	

I. Choose the correct answer

1. Which of the following option is a formula
    a) =SUM(A1:A5)   b) Add A1-A5 c) subtract the numbers form A1 to A5   d) A1=A5

2. A selection of multiple cells is called a
    a) Group b) Range c) Reference d) Package

3. Which formula below will add the value of B2 to the value of C3
    a) B2+C3   b)C3+B3   c) 6+4 c) B+c

4. Using a cell address in a formula is known as
    a) Formularizing b) Prefixing c) Cell referencing d) Cell Mathematics

5. A worksheet is a _____
    a)Piece of graph paper b) Single page in a workbook c)Excel file
    d) All of the above

6. An Excel spread sheet is primarily used for calculating which of the following options
    a) Data b) Numbers   c) Finances d) All of the above

7.   What is the function of the word =SUM at the beginning of an excel spreadsheet formula
    a) To add all the data together using addition only b) To calculate all the data correctly without any mistakes c) To inform the computer that an arithmetic function will occur

8. All formula in excel begin with following symbol
    a) +   b) =   c) %   d) #

9. Which formula gets the biggest value of a range of cells?
    a) MIN b) MAX c) LARGE d)SUM

10. Which formula gets the smallest value of a range of cells?
    a) MAX   b) MIN c) SMALL d) SUM