



INDIAN SCHOOL AL WADI AL KABIR

Class: VIII	Department: ENGLISH	Date of Submission: February, 2021
Worksheet	Active Passive Voice	Note: To be written in English Notebook

Active and Passive Voice:

The **active voice** is used when the **agent**, that is the doer of the action, is to be **made prominent**.

The **passive voice** is used when the **person or thing acted upon** is to be **made prominent**.

ACTIVE: I gave her music lessons.

PASSIVE: She was given music lessons by me.

Music lessons were given to her by me.

PASSIVE: My watch has been stolen

ACTIVE: Someone has stolen my watch.

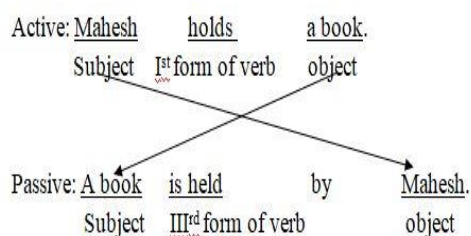
The **passive voice is generally used when the doer of the action is unknown**, unimportant or vague (that is somebody, they, people, we etc.) In such cases the agent 'by' is usually omitted as shown in the sentence below:

ACTIVE: We expect good news.

PASSIVE: Good news is expected (by us)

General rules for Changing Voice- Active to Passive

1. The subject in the active voice becomes the object in the passive voice and the object in the active voice becomes the subject in the passive voice.
2. Put 'by' in front of the subject in the passive voice.
3. Use 3rd form of verb + is/ am/ are/ was/ were/ been/ being according to the tense in passive voice.
4. The tense of the active sentences should remain unchanged when it is transformed into the passive voice. Also, there is no passive voice of present/ past/ future perfect continuous sentences and future continuous.
5. Generally, passive voice can be made of transitive verb i.e verbs which have an object attached to them.



(Subject becomes object and object becomes subject)

Types of Sentences- Change of voice with relation to Imperative and Interrogative sentences

1. Assertive/Declarative Sentence

Example:

Ram sings a song. (Active)

A song is sung by Ram (Passive)

2. Exclamatory Sentence

Example:

How nicely she eats an apple! (Active)

How nicely an apple is eaten by her! (Passive)

3. Imperative Sentence

-Auxiliary verb 'be' is used

- The word 'let' is added before the subject in the passive voice

- Auxiliary verb 'be' is added before the subject in passive voice

- Main verb changes to past participle in passive voice

Example:

Post this letter (Active)

Let this letter be posted (Passive)

3. Interrogative Sentence

- When the interrogative sentence begins with is/am/are

Passive rule: Is/ am/ are + subject + 3rd form of verb + by + object ?

Eg.- Active: Is he writing a letter?

Passive: Is a letter being written by him?

- When the interrogative sentence begins with Do/Does

Passive rule: Is/ am/ are + subject + 3rd form of verb + by + object?

Eg.- Active: Does he need a pen?

Passive: Is a pen needed by him?

- When the interrogative sentence begins with Did

Passive rule: was/ were + subject + 3rd form of verb + by + object?

Eg.- Active: Did Ram write a letter?

Passive: Was a letter written by Ram?

- **When the interrogative sentence begins with was/were**

Passive Rule: was/ were + subject + being + 3rd form of verb + by + object?

Eg.- Active: Was she cooking food?

Passive: Was food being cooked by her?

- **When the interrogative sentence begins with has/have/had**

Passive Rule: Has/ have/ had + subject + been + 3rd form of verb + by + object?

Eg.- Active: Has she written a book?

Passive: Has a book been written by her?

- **When the interrogative sentence has a modal auxiliary verb** Eg.- may/ can etc.

Passive Rule: Modal Auxiliary + subject + be + 3rd form of verb + by + object?

Eg.- Active: Can she control the situation.

Passive: Can the situation be controlled by her?

- **When the interrogative sentence has 'Wh' words eg. Why, when, where etc.**

Passive Rule: The sentence will start by 'wh' word and then convert according to the above rules.

Eg.- Active: Who broke this beautiful glass?

Passive: By whom was this beautiful glass broken?

Exercise One: Identify the Voice of the following sentences

1. Mandarin is spoken in China.
2. Disha reads classics.
3. This painting is drawn by Van Gogh.
4. We performed a musical on this stage last year.
5. Siri has won a scholarship.
6. Shibu writes short stories for a children's magazine.
7. Our house was redecorated by my mother.

Exercise Two: Rewrite the following sentences in passive voice. Some sentences may not require a doer subject.

1. David made this chocolate cake.
2. Geeta drew this picture for me.

3. I played football.
4. The tsunami destroyed houses in Sri Lanka.
5. Dhru bought the washing machine.

Exercise Three: Change the following imperative sentences to passive voice

1. Do not enter the room before the bell rings.
2. We accept payment by credit cards.
3. Keep off the grass.
4. Bring the chair,
5. Let him serve you a glass of cold water.

Exercise Four: Change the voice in the following interrogative sentences

1. When should we donate these toys to the school?
2. Have you served the dinner?
3. When can we start the show?
4. Do you know the girl who lives next door?
5. Have you submitted your science project?