



Letter to the Editor-Letter to the editor is written to share one's views on a political or social issue. It is addressed to the editor of the newspaper in which we wish to get it published. The purpose of the letter is to share our views.

**Format:**

- Sender's address-
- Date
- Receiver's address
- Subject
- Salutation
- Body of letter: (introducing the issue, details of the issue, suggestions)
- Complimentary close:

**Practice Questions:**

1. Mohit/Mina visits in her aunt in her suburban house. He/she is appalled to see the dirt and squalor in such suburban areas. He/she decides to write a letter to the Editor expressing concern regarding the diseases that would be spread because of garbage collected on the roads. Write his/her letter in not more than 200 words.
2. A sound mind in a sound body was and hopefully still is the mantra about sports. In the present context it has taken a

different connotation and sports and sporting events are plagued by controversies rather than the true spirit of the game. As a concerned citizen write a letter to the editor of a national daily expressing your viewpoints.

3. Taking help of the points given below, write a letter to the editor of a newspaper expressing your concern regarding the health hazards caused by junk food and its long lasting effects.

- cheap, tasty and saves time.
- no food value.
- effect on body is always disastrous.
- leads to diseases like tension, blood clotting, depression etc.
- below standard

4. Read the following article and write a letter to the Editor, The Hindustan Times, New Delhi, commenting on the child abuse and pointing out some solutions to the problem.

#### Child Abuse Growing Reality

Open your eyes to see kids cleaning utensils and serving in dhabas, some polishing stainless wares in polishing factories, some rag picking, and some binding bricks on frivolous wages. The tale of child abuse is horrendous.

5. With the women's Lib at its peak, women gaining popularity in fields as diversified as from the earth right into the space revealing the bright and mature aspects of female mind. However, there is the other dark side for them-killing the female in the womb itself. Disturbed by this act you want to express your feelings and condemn female foeticide strongly. Write a letter to the editor of a national daily expressing your pain and agony over this cruel deed, suggesting a few measures to curb the same. You are Nila/Naveen.

6. Modern life has paved way to a mechanical and a dependent life on gadgets. They play a significant role in day to day life of every human being, thus occupying major part of their house. Write a letter to the editor of a national daily on the useful aspects of gadgets and their service to mankind in about 150-200 words. You are Sangeeta/ Sarthak.
7. A student of class X in a residential school at Indore was caught ragging a student of class VI, as the younger child was said to have addressed the senior without respect. Write a letter in about 150 words to the editor of a newspaper highlighting the ill effects of ragging and how such actions lead to the loss of human relationship in society.
8. Ajay witnessed an accident near the school gate where a child fell down and was hurt quite badly. Many people were standing around but did not know what to do. Finally someone who had a car quickly took him to a hospital. However, Ajay felt that at least some of the students should have been able to render first aid. He decided to write a letter to the editor of a national daily about the importance of knowing first aid. Write his letter in about 150 words.
9. Write a letter in about 150 words to the editor of a national daily discussing how the RIGHT TO INFORMATION ACT has made a genuine difference in a democratic country like ours. Also give suggestions on how a larger number of people can be benefited by this act.
10. Your grandfather is very upset about the rising prices and keeps thinking of his olden times when things were very cheap. You are convinced that inflation has made life difficult for common man. Write a letter in about 150 words to the editor of a national daily describing the difficulties faced by poor families.